Approved For Release 2006/11/13 : CIA-RDP75-00399R000100090180-9

REPORTS INVENTORY

PREPARE IN DUPLICATE

CONTROL NO. DD/S&C-076

1. TITLE OF REPORT (If a fill-in report include Form No.)
Status Report of Cryptographic Cleared Personnel

2. TYPE OF REPORT: STATISTICAL ; NARRATIVE ; X MACHINE-NAME LISTING

3. FUNCTIONAL AREA: PERSONNEL ; LOGISTICS ; MEDICAL ; TRAINING ; X SECURITY ; FINANCE ; ADMIN. GENERAL ; OTHER (specify) X COMMUNICATIONS

4. NO. OF COPIES PREPARED: 2

5. FREQUENCY (weekly, monthly, quarterly, etc.): Bi-monthly

6. DISTRIBUTION (No. of components not number of copies): 2

7. FORMAT (memorandum, form, computer print-out, etc.): Computer print-out

8. ADP PROCESSING: X YES ; NO ; IF YES GIVE ADP PROCESSING NO. INTERNAL

9. DIRECTIVE AUTHORITY REQUIRING REPORT:

25X1

10. PREPARING COMPONENT (Include lowest level contributing information to report)
OC-CS/FAB

11. FEEDER REPORTS (State total number and identify by title, Form No., or nomenclature. Attach separate sheet if necessary.)
Form 1597 - 976 per year
Form 1415 - 761 per year
Form 1416 - 819 per year

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
GS 9-11	$5.23		40		$209.20		6		$1255.20
GS 5-8	$3.89		16		$62.24		6		$373.44
			186						$1,628.64

B. COSTS OF COMPUTER PRODUCED REPORTS

	$62.00		1 6		$62.00		6		$372.00

TOTAL COSTS PER YEAR: $2000.64

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

Report required to maintain up-dated roster of Agency personnel who hold cryptographic clearance as required by Agency regulations to carry out assigned duties.

14. FUTURE COALS

1. PROPOSED BY COMPONENT FOR THIS REPORT
RETAIN AS IS ; CHANGE ; DISCONTINUE ; OTHER (explain) Under review for the purpose of consolidation information contained in this report with that of other components.

ESTIMATED SAVINGS: MAN-HOURS ; DOLLARS

2. DATE OF INVENTORY: October 1970

17. NAME AND TITLE OF RESPONSIBLE OFFICIAL: OC-CS/FAB

18. EXTENSION

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